

DeWinton Community Preschool
2009-2010

Welcome to DeWinton Community Preschool

We hope that everyone had a fabulous summer break and are ready to get into the fun of a new school year and all it has to offer. We have a great year planned ahead of us, filled with many new and exciting opportunities. We look forward to working with all of you to make this school year a wonderful experience for your child.

Please read over the information below outlining the guidelines and requirements for attending the DeWinton Community Preschool.

- Payments are due at time of registration September 1st, 2009 and can be made in two forms: Cash or Cheque.
- If paying in cash please provide us with a sealed envelope which includes, monies, students name, and class registered.
- If you are paying by cheque, we ask that either one payment be made in full for the year (September-June), *or* four payments be made at time of registration for (September, December, March and June). Post date cheques for the first of each month please.
- If you require an alternate form of payment plan, please see our preschool treasurer Sherry Shoults for further arrangements.

****Note:** We cannot ensure your child's placement in our program(s) if payments are not received or *discussed* with the school board director/treasurer.**

- One month written notice is required for all refunds. After February 2010, no refunds will be honored.
- Due to licensing requirements, please sign your child in & out of classes on the sign-in sheet provided outside the classroom.
- Children *must wear indoor shoes* during class time (no slippers please).
- Due to health regulations, we are required to have the children wear smocks for in class activities ie) painting, water tables etc. (They are included in the registration fee and will be given out first day of classes). The teachers will advise parents of their care and washings, when necessary.

There are volunteer opportunities that arise throughout the year, please help out if you are able to. All of your help is *valuable and appreciated*.

****Lastly and more importantly, having your child(ren) involved in our preschool program requires you to help out in class as 'Helper parent' to ensure that all children are in a safe and comforting environment. This is NOT a request, but merely our expectation to run a proper school program as outlined by our license. If you are unable to make your designated dates, it is your responsibility to make alternate arrangements with other parents to fill your spot. Thank you in advance for your consideration & co-operation.**

The DeWinton preschool programs are managed by three executive members: Tina Wynn ~ Preschool Director, Sherry Shoults ~Treasurer and Leeann Fewster ~ Secretary. If at any time you have questions, comments or concerns, please feel free to contact one of us. We value your opinions and input in making these programs successful (See attached forms for contacts numbers).

We thank you for your interest in the DeWinton Community Preschool program, we hope that your child (and you) find this year to be an insightful and exciting one.

Sincerely,

The DeWinton Preschool Team.

Please sign and date below to indicate that you have reviewed and agreed upon the terms and conditions mentioned above. Thank you.

Signature

Date